



**Pennsylvania Association Directors of Nursing Administration
(PADONA)**

2024 Long Term Care Leadership Development Course Registration

September 17-20, 2024

VIRTUAL Course with in-person presentations

Name: _____ **Position:** _____
(Please print clearly)

Employer: _____

Employer Address: _____

City: _____ **State:** _____ **Zip:** _____

Home Address: _____ **E-mail:** _____

City: _____ **State:** _____ **Zip:** _____

Phone: Home _____ **Work** _____

Professional License Number: _____

This course provides four informative days of education with relevant and timely topics for nurse leaders and the administrators in long term care facilities.

Education sessions include:

- **Infection Prevention and Control and the Role of the Infection Preventionist**
- **Long Term Care Financial Management**
- **Implementing Root Cause Analysis**
- **Pharmacy Regulations and the Role of the Consultant Pharmacist**
- **Powerful Partnerships with Rehabilitation Therapy**
- **Quality Measures Overview and Review of the 5-star Quality Rating Program**
- **Survey Preparation and Follow Up After Survey**
- **High Risk Regulatory Areas**
- **Conducting a Thorough Investigation**
- **Medical Record Documentation Overview**
- **Legal Aspects for Nursing Homes**
- **Welcoming Student Nurses and Engaging Them in Age Friendly Nursing Home**
- **Role of the Attorney General's Office in the Long-Term Care Setting**
- **Role of the Medical Director in Long Term Care and Collaboration with Management**
- **QAPI: What is expected and The Benefits**
- **Role of the Nurse Leader in Long Term Care and the Benefits of Collaborating**

The Leadership Development Course provides 25 Nursing Continuing Professional Development contact hours for nurses and 25 nursing home administrator credit hours that have been approved through The National Continuing Education Review Service (NCERS) of the National Association of Long Term Care Administrator Boards (NAB) for those who attend all sessions through their entirety during the full 4 days and complete an evaluation form listing correct beginning and ending codes for each education session. Continuing education contact hours for nurses and credit hours for administrators will also be provided for individual sessions.

Upon completion of the full in-person course, Pennsylvania Registered Nurses who meet the eligibility criteria for certification:

- 1) at least 12 months experience in Nursing Administration OR
- 2) at least 6 months experience as a DON/ADON in long-term care

may take the CNDLTC certification exam. The certification exam is available online. There is no additional cost for the exam – it is included in the course registration fee for one exam attempt.

If more than one exam attempt is required to achieve a passing score (80% or greater) for certification – an additional \$100 fee will be charged for each attempt. Certification exams must be completed within 90 days of completion of the Leadership Development Course (by December 20, 2024 for the 2024 Course).

Early Bird Registration (paid prior to August 28): \$675

Cost: ___ \$750.00 for PADONA members
 ___ \$825.00 for non-members

___ You may also register for specific individual days of education at a rate of \$210
Please list the day(s) you will attend _____

PADONA is also making two sessions available as individual sessions:

___ **A) Infection Prevention and Control and the Role of the Infection Preventionist presented on Tuesday, September 17 from 8 am until 10 am by JoAnn Adkins of the Pennsylvania Safety Authority**

___ **B) Conducting a Thorough Investigation presented on Wednesday, September 18 from 8 am until 10 am by Angela Huffman of RealTime Medical Systems.**

Each individual session is available at \$75 for members and \$90 for non-members

Please advise PADONA of cancellations prior to the end of day September 10th

Registration fee must be paid by end of day September 16.

You may:

- 1) pay by credit card on our website (www.padona.com) via PayPal;
- 2) Complete and return our credit card authorization form; or
- 3) Mail a check payable to PADONA (Federal Tax ID = 23-2520948) and send to the address below:

<p>LuAnn White, Administrative Assistant PADONA 14232 Croghan Pike Mount Union, PA. 17066 luann@padona.com Fax: 856-780-5149</p>
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PADONA / LTC

CREDIT CARD AUTHORIZATION FORM

Please complete the following Credit Card Authorization in order to allow us to process your payment.

I authorize PADONA/LTC to bill my valid credit card immediately for the item noted below.

Payment Information:

Name as it appears on credit card: _____

Type of credit card: AMEX Discover MasterCard VISA

Card Number: _____

Expiration Date: _____ Security Code: _____

Amount to be charged to card: _____

For: _____

E-mail address where receipt will be sent: _____

Name: _____ Date: _____

(Print)

Signature: _____

(Your credit card information will be used only as necessary to process payment and will not be shared with any other party except as may be required by law.)

Your form may be e-mailed to luann@padona.com or faxed to 856-780-5149.