

PADONA's 35th Annual Convention – March 29 – March 31, 2023
HOTEL HERSHEY - HERSHEY, PENNSYLVANIA
REGULAR EXHIBIT SPACE CONTRACT

Company Name Above (Please Type or Print All Information)

Description of Company Products or Services Above ↑ / Address below ↓:

Street City State Zip

Name, Telephone Number & E-mail Address of Person to Receive Confirmation Materials Above

List Representative(s) and Titles (1)
who will Operate Exhibit Booth

(2)

Limited to 2 people. Additional representatives can be registered for \$260 per additional representative.

FOR CONTINUING COVID-19 PANDEMIC CONCERNS, YOU WILL BE REQUIRED TO SHOW PROOF THAT YOU ARE FULLY VACCINATED, INCLUDING BOOSTER, AT REGISTRATION

EXHIBITOR SPACE FEES (50% Deposit Must Accompany Contract):

Registration **with Deposit** prior to **September 30, 2022** - Balance must be received by September 30, 2022 to guarantee price or next higher rate applies Agency Members \$1,950.00
Non Agency Members \$2,350.00

Registration **with Deposit** after **September 30, 2022** but prior to **December 31, 2022** - Balance must be received by December 31, 2022 to guarantee price or next higher rate applies Agency Members \$2,500.00
Non Agency Members \$2,900.00

Registration **with Deposit** after December 31, 2022 - Balance must be received by February 1, 2023 to guarantee exhibit space Agency Members \$2,950.00
Non Agency Members \$3,450.00

Type of Display

Table Top Display Floor Standing Display

** Large Medical Equipment

**** Large medical equipment displays will be limited to the first five exhibitors. There will be a \$1,000 additional charge for large equipment displays to accommodate the increased space needed.**

Each Exhibit Space is Approximately 6 foot X 4 Foot in Size and Includes One Six Foot Table, Table Skirt, Two Chairs, and Identifying Sign. Electricity is included, if needed. Internet connection is available for an additional cost payable directly to The Hotel Hershey.

Electricity Needs

YES, I need electricity at my booth NO, I do NOT need electricity at my booth

Please specify what type of equipment will be used with the electrical outlet and voltage:

CANCELLATION POLICY: Cancellations will not be accepted for refunds after January 1, 2023. Any exhibitor cancelling after this date is liable to pay the full exhibit rental fee. Cancellations received prior to January 1, 2023 shall receive a 50% refund.

SECURITY AND LIABILITY: Hotel security will be provided during the non-exhibit hours. However each exhibitor must make provisions to safeguard their goods from the time they are placed in the area until they are removed at the end of the convention. Space is leased with the understanding that PADONA and the contracted hotel assume no liability whatsoever for damages, for any act of omission or commission in connection with said agency, and that the exhibitor and his representative hereby releases PADONA and contracted hotel from any or all liability for loss ensuing from any cause whatsoever. Exhibitor assumes entire responsibility and hereby agrees to protect, indemnify, defend and save PADONA and contracting hotel and their employees and agents harmless against all claims, losses or damages to persons or property, governmental charges or fines and attorney fees arising out of or caused by exhibitor's installation, removal, maintenance, occupancy or use of the exhibition premises, except to the extent that such claims, losses or damages is caused by the negligence or willful misconduct of PADONA or contracting hotel and their employees and agents. (over)

Name of Company

Authorized Representative:

(Print or Type Name & Title)

(Signature)

Telephone Number: _____ Cell Number: _____ Date: _____

Note: All unsigned contracts will be returned. **Please make all checks payable to PADONA (Federal Tax I.D. 23-2520948)**

To pay by credit card (preferred), simply complete the credit card authorization below and fax with contract to (856)780-5149 (no cover sheet required) or e-mail to cjones@padona.com

All contracts with payment by check are to be forwarded to the following address:

NEW ADDRESS: PADONA · Candace Jones, Administrative Assistant, 1788 Pacillo Place, The Villages, FL 32163

For additional information contact: Candace McMullen, Executive Director at cmcmullen@padona.com

PADONA / LTC CREDIT CARD AUTHORIZATION FORM

Please complete the following Credit Card Authorization in order to allow us to process your payment.

I authorize PADONA/LTC to bill my valid credit card immediately for the item noted below.

Payment Information:

Name as it appears on credit card: _____

Type of credit card: AMEX Discover MasterCard VISA

Card Number: _____

Expiration Date: _____ Security Code: _____

Amount to be charged to card: _____

For: _____

E-mail address where receipt will be sent: _____

Name: _____ Date: _____

(Print)

Signature: _____

(Your credit card information will be used only as necessary to process payment and will not be shared with any other party except as may be required by law.)

Your form may be e-mailed to cjones@padona.com or faxed to 856-780-5149.